

Chief Executive Expense Disclosure

Organisation Name	Bay of Plenty District Health Board
Chief Executive	Helen Mason
Disclosure period	1 July 2016 to 30 June 2017

International, domestic and local travel expenses

All expenses incurred by CE during international, domestic and local travel. For international travel, group expenses relating to each trip.

International Travel (including travel within NZ at beginning and end of overseas trip)**

Date(s)	Cost (NZ\$) (exc GST / inc GST)**	Purpose of trip (eg attending XYZ conference for 3 days)****	Nature (eg hotel, airfares, taxis, meals & for how many people, other costs)	Location
Date	Amount (NZ\$)			
8/11/2016	\$ 19.76	IHI Conference	ESTA	Florida
9/12/2016	\$ 116.96	IHI Conference	Insurance	Florida
02/12-08/12/2016	\$ 2,381.37	IHI Conference	Accommodation	Florida
2/12/2016	\$ 32.46	IHI Conference	Shuttle	Florida
02/12 - 08/12/2016	\$ 128.02	IHI Conference	Food & Internet at hotel	Florida
5/12/2016	\$ 11.83	IHI Conference	Transport	Florida
8/12/2016	\$ 109.84	IHI Conference	Transport	Florida
02/12 - 07/12/2016	\$ 122.94	IHI Conference	Meals	Florida
6/12/2016	\$ 29.98	IHI Conference	International Adaptor	Florida
22/05/2017	\$ 6,602.77	Exponential Medicine Conference in Nov 2018	Registration	San Diego

Sub total	\$9,555.93
------------------	-------------------

Domestic Travel (within NZ, including travel to and from local airport)

Date	Cost (\$) (exc GST / inc	Purpose (eg meeting with Minister) ****	Nature (eg taxi, parking, bus)	Location
14-15/07/2016	\$ 538.00	National CEs	Flights	Wellington
14/07/2016	\$ 212.71	National CEs	Accomodation	Wellington
14/07/2016	\$ 45.40	National CEs	Taxi	Wellington
14/07/2016	\$ 42.00	National CEs	Meals	Wellington
15/07/2016	\$ 13.30	National CEs	Taxi	Wellington
14-16/07/2016	\$ 20.00	National CEs	Parking	Tauranga
25/07/2016	\$ 129.60	Orientation	Travel	Whakatane
11/08/2016	\$ 110.00	Whakatane Meetings	Accomodation	Whakatane
11/08/2016	\$ 33.90	Whakatane Meetings	Meals	Whakatane
18/08/2016	\$ 518.00	WSG Meeting	Flights	Wellington
18/08/2016	\$ 10.00	WSG Meeting	Parking	Tauranga
18/08/2016	\$ 31.70	WSG Meeting	Taxi	Wellington
18/08/2016	\$ 49.60	WSG Meeting	Taxi	Wellington
24/08/2016	\$ 22.49	Whakatane Meetings	Meals	Whakatane
24-25/08/2016	\$ 110.00	Whakatane Meetings	Accomodation	Whakatane
25/08/2016	\$ 981.78	Northland DHB	Flights	Whangarei
26/08/2016	\$ 30.00	Meetings	Taxis	Whakatane
31/08/2016-02/09/2016	\$ 1,030.98	National CEs / Midland CEs	Flights	Wellington / New Plymouth
31/08/2016	\$ 186.90	National CEs / Midland CEs	Accomodation	Wellington
31/08/2016	\$ 58.00	National CEs / Midland CEs	Meals	Wellington
31/08/2016	\$ 45.90	Midland CEs	Taxi	Wellington
1/09/2016	\$ 33.10	National CEs / Midland CEs	Taxi	Wellington
1/09/2016	\$ 161.60	National CEs / Midland CEs	Accomodation	New Plymouth
1/09/2016	\$ 28.00	National CEs / Midland CEs	Meals	New Plymouth
2/09/2016	\$ 20.40	National CEs / Midland CEs	Transport	New Plymouth
2/09/2016	\$ 53.90	National CEs / Midland CEs	Taxi	New Plymouth
2/09/2016	\$ 30.00	National CEs / Midland CEs	Parking	Tauranga
8/09/2016	\$ 506.95	Auckland meetings	Flights	Auckland
8/09/2016	\$ 136.80	Auckland meetings	Taxis	Auckland
8/09/2016	\$ 10.00	Auckland meetings	Parking	Tauranga
9/09/2016	\$ 129.60	Whakatane Meetings	Travel	Whakatane
14/09/2016	\$ 105.00	Whakatane Meetings	Accomodation	Whakatane
15/09/2016	\$ 25.00	Staff Show	Ticket	Tauranga
21/09/2016	\$ 40.32	Runanga Meeting	Travel	Te Puke
22/09/2016	\$ 80.64	Executive Blazon	Travel	Rotorua

13/10/2016	\$ 593.00	National CEs/MOH Meeting	Flights	Wellington
13/10/2016	\$ 10.00	National CEs/MOH Meeting	Parking	Tauranga
17/10/2016	\$ 154.08	Health Sector Finance Conference	Travel	Hamilton
26/10/2016	\$ 129.60	Board Meeting	Travel	Whakatane
27/10/2016	\$ 599.00	Air New Zealand Koru Membership	Travel	
28/10/2016	\$ 438.00	Open Forum with Dr. Peter Pronovost, Johns Hopkins University and The Johns Hopkins Hospital	Flights	Auckland
28/10/2016	\$ 10.00	Open Forum with Dr. Peter Pronovost, Johns Hopkins University and The Johns Hopkins Hospital	Parking	Auckland
28/10/2016	\$ 18.00	Open Forum with Dr. Peter Pronovost, Johns Hopkins University and The Johns Hopkins Hospital	Taxi	Auckland
4/11/2016	\$ 83.80	Midland CEs	Travel	Rotorua
7/11/2016	\$ 129.60	Whakatane Meetings	Travel	Whakatane
17/11/2016	\$ 568.00	WSG Meeting	Flights	Wellington
18/11/2016	\$ 528.00	University Graduation Ceremonies	Flights	Auckland
18/11/2016	\$ 61.80	University Graduation Ceremonies	Taxi	Auckland
18/11/2016	\$ 69.00	University Graduation Ceremonies	Taxi	Auckland
18/11/2016	\$ 10.00	University Graduation Ceremonies	Parking	Auckland
21/11/2016	\$ 129.60	Whakatane Meetings	Travel	Whakatane
25/11/2016	\$ 478.00	Midland Workshop	Flights	Auckland
25/11/2016	\$ 10.00	Midland Workshop	Parking	Tauranga
28/11/2016	\$ 338.00	Advance Care Planning Forum	Flights	Auckland
28/11/2016	\$ 299.00	Advance Care Planning Forum	Accommodation	Auckland
28/11/2016	\$ 41.82	Advance Care Planning Forum	Meals	Auckland
28/11/2016	\$ 55.40	Midland IT Meeting	Taxi	Auckland
28/11/2016	\$ 56.00	Midland IT Meeting	Taxi	Auckland
28/11/2016	\$ 20.00	ACP National Forum	Parking	Tauranga
28/11/2016	\$ 41.82	ACP National Forum	Accommodation	Auckland
23/01/2017	\$ 129.00	Orientation	Travel	Whakatane
2/02/2017	\$ 41.00	ACP Advisory Group Meeting	Taxi	Wellington
2/02/2017	\$ 702.00	ACP Advisory Group Meeting	Flights	Wellington
2/02/2017	\$ 41.70	ACP Advisory Group Meeting	Taxi	Wellington
3/02/2017	\$ 10.00	ACP Meeting in Wellington	Parking	Wellington
15/02/2017	\$ 129.60	Board Meeting	Travel	Whakatane
16/02/2017	\$ 478.00	ERSG Meeting	Flights	Auckland
3/03/2017	\$ 162.72	Midland CEs Meeting	Travel	Hamilton

8/03/2017	\$ 40.32	Maori Health Runanga	Travel	Te Puke
9/03/2017	\$ 10.00	National CES and Meetings	Parking	Tauranga
9/03/2017	\$ 672.00	National CEs Meeting	Flights	Wellington
9/03/2017	\$ 50.60	National CEs Meeting	Taxi	Wellington
9/03/2017	\$ 46.00	National CEs Meeting	Taxi	Wellington
20/03/2017	\$ 32.00	Wellington Meetings	Taxi	Wellington
20-23/03/17	\$ 117.00	Wellington Meetings	Meals	Wellington
20-23/03/2017	\$ 667.00	NZ Health Partnerships' Shareholders' meeting & ERSG	Flights	Wellington
20-23/03/2017	\$ 969.30	NZ Health Partnerships' Shareholders' meeting & ERSG	Accomodation	Wellington
22/03/2017	\$ 31.00	Wellington Meetings	Meals	Wellington
22/03/2017	\$ 13.40	Wellington Meetings	Taxi	Wellington
23/03/2017	\$ 51.10	Wellington Meetings	Taxi	Wellington
27/03/2017	\$ 105.00	Whakatane Meetings	Accomodation	Whakatane
27- 28/03/2017	\$ 129.60	Orientation/Meetings	Travel	Whakatane
29/03/2017	\$ 2.00	Orientation/Meetings	Parking	Tauranga
30/03/2017	\$ 83.95	NZHP Meeting	Travel	Rotorua
8/04/2017	\$ 168.48	State of Emergency Travel	Travel	BOP Region
10/04/2017	\$ 45.36	Midland CEOs/Board Development	Travel	Rotorua
10/04/2017	\$ 175.00	Midland Board Development	Accomodation	Rotorua
11/04/2017	\$ 32.00	Midland CEOs/Board Development	Breakfast	Rotorua
11/04/2017	\$ 174.24	State of Emergency Travel	Travel	BOP Region
11/04/2017	\$ 7.20	State of Emergency Travel	Travel	Whakatane
12/04/2017	\$ 2.00	State of Emergency Travel	Parking	Whakatane
13/04/2017	\$ 537.00	National CEs Meeting	Flights	Wellington
19/04/2017	\$ 105.00	Whakatane Meetings	Accomodation	Whakatane
19/04/2017	\$ 34.90	Board and other meetings	Dinner	Whakatane
20/04/2017	\$ 23.40	Board and other meetings	Breakfast	Whakatane
19/20/2017	\$ 132.48	Board and other meetings	Travel	Tauranga/Whakatane
4-5/05/2017	\$ 175.00	Midland CEs Meeting	Accomodation	Hamilton
4/05/2017	\$ 41.00	Midland CEs Meeting	Dinner	Hamilton
04-05/05/2017	\$ 147.46	Midland CEs Meeting	Travel	Tga/Ham/Tga
5/05/2017	\$ 170.00	Whakatane Hospital Ball	Accomodation	Whakatane
05-06/05/2017	\$ 153.30	Whakatane Hospital Ball	Travel	Tga/Ohope/Tga
8/06/2017	\$ 3.94	Whakatane District Council meeting to Hospital	Travel	Whakatane
09/05.2017	\$ 14.74	Smart Talk presentation	Travel	Tga/Mt Maunganui/Tga
17/05/2017	\$ 40.15	Board & Runanga Meetings	Travel	Tga/rural Te Puke/Tga

25/05/2017	\$ 562.00	ERSG Meeting	Flights	Wellington
25/05/2017	\$ 10.00	ERSG Meeting	Parking	Wellington
15/06/2017	\$ 532.00	National CEs Meeting	Flights	Wellington
15/06/2017	\$ 32.60	National CEs meeting	Taxi	Wellington
15/06/2017	\$ 10.00	National CEs meeting	Parking	Tauranga
22/06/2017	\$ 37.30	To Airport for Auckland meetings	Taxi	Wellington
22/06/2017	\$ 707.99	HSRA Future Directions Forum & Meeting at Waitamata DHB	Flights	Wellington / Auckland
22/06/2017	\$ 180.00	Meeting at Waitamata DHB	Accomodation	Auckland
22/06/2017	\$ 47.20	Auckland Meetings	Taxi	Auckland
22/06/2017	\$ 68.00	Auckland Meetings	Taxi	Auckland
22/06/2017	\$ 28.60	Auckland Meetings	Taxi	Auckland
22/06/2017	\$ 33.20	Auckland Meetings	Taxi	Auckland
22/06/2017	\$ 17.50	Auckland meetings	Afternoon Tea	Auckland
22/06/2017	\$ 29.50	Auckland Meetings	Dinner	Auckland
23/06/2017	\$ 48.50	Auckland meetings	Parking	Auckland
23/06/2017	\$ 154.03	Auckland meetings	Travel	Auckland - Tauranga
30/06/2017	\$ 657.98	National Bargaining meeting	Flights	Wellington
30/06/2017	\$ 53.10	National Bargaining meeting	Taxi	Wellington
30/06/2017	\$ 10.00	National Bargaining meeting	Parking	Tauranga Airport

Sub Total \$ 20,601.93

Local Travel (within City, excluding travel to airport)				
Date	Cost (\$) (exc GST / inc GST)***	Purpose (eg meeting with Minister) ****	Nature (eg taxi, parking, bus)	Location
26/07/2016	\$ 5.40	Meeting with S O'Sullivan	Travel	Tauranga
15/08/2016	\$ 3.00	Meeting with TCC	Parking	Tauranga
23/08/2016	\$ 2.88	Meeting with A. Campbell-Stokes	Travel	Tauranga
25/08/2016	\$ 34.30	Tauranga Meetings	Taxi	Tauranga
19/09/2016	\$ 2.00	Meetings	Parking	Tauranga
29/09/2016	\$ 8.64	Meetings	Travel	Tauranga
30/09/2016	\$ 4.32	Signing Ceremony - Te Whakareia Health Alliance	Travel	Tauranga
10/10/2016	\$ 18.72	Ex-Board Chairs Funeral	Travel	Tauranga
3/11/2016	\$ 4.90	Wharf Street Research Findings	Travel	Tauranga
8/02/2017	\$ 2.30	Meeting at HOBEC	Travel	Tauranga

29/03/2017	\$	2.00	Orientation/Meetings	Parking	Tauranga
6/04/2017	\$	4.00	Meeting with Mayor	Parking	Tauranga
12/04/2017	\$	1.87	BOPALT Meeting	Travel	Tauranga

Sub Total \$94.33

Total \$30,252.19

** Group expenditure relating to each overseas trip

*** Delete what's inapplicable. Be consistent - all GST exclusive or all GST inclusive

**** Please include sufficient information to explain the trip and its costs including destination and duration.

Sub totals and totals will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose.

Chief Executive Expense Disclosure

Organisation Name	Bay of Plenty District Health Board
Chief Executive	Helen Mason
Disclosure period	1 July 2016 to 30 June 2017

Hospitality

All hospitality expenses provided by the CE in the context of his/her job to anyone external to the Public Service or statutory Crown entities.

Hospitality Offered to Third Parties

Date	Cost (\$) (exc GST / inc GST)**	Purpose (eg, hosting delegation from China)	Nature (what and for how many eg dinner for 5)	Reason (eg building relationships, team building)	Location/s

Total expenses	\$0.00
-----------------------	---------------

Notes	
Third parties include people and organisations external to the public service or statutory Crown entities.	
* Headings on this tab will be pre populated with what you enter on the Travel tab	
** Delete what's inapplicable. Be consistent - all GST exclusive or all GST inclusive	
Total cost will appear automatically once you put information in rows above.	
Mark clearly if there is no information to disclose.	

Chief Executive Expense Disclosure

Organisation Name	Bay of Plenty District Health Board
Chief Executive	Helen Mason
Disclosure period	1 July 2016 to 30 June 2017

Gifts and Benefits over \$50 annual value**

All gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the CE by people external to the organisation

Gifts and hospitality

Date	Description ** (e.g. event tickets, etc)	Offered by (who made the offer?)	Estimated value (NZ\$) (exc GST / inc GST)***	Comments
17/10/2016	Gift Basket for presentation	Waikato DHB	\$100	Distributed
3/09/2016	Gift Basket	Patient	\$70	Distributed

Total gifts & benefits	No. of items = 2	\$170.00 Approx
-----------------------------------	-------------------------	------------------------

Notes				
	* Headings on this tab will be pre populated with what you enter on the Travel tab			
	** All gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the CE by people external to the organisation			
	A one-off offer of something worth \$25 is not included, but if the offer is made more than once a year, it should be disclosed.			
	Include items such as invitations to functions and events, event tickets, gifts from overseas counterparts and commercial organisations (including that accepted by immediate family members).			
	*** Mark clearly if cost include GST or not. Be consistent - all GST exclusive or all GST inclusive			
	Estimated total value will appear automatically once you put information in rows above.			
	Mark clearly if there is no information to disclose.			

Chief Executive Expense Disclosure

Organisation Name	Bay of Plenty District Health Board
Chief Executive	Helen Mason
Disclosure period	1 July 2016 to 30 June 2017

All Other Expenses**

All other expenditure incurred by the chief executive that is not travel, hospitality or gifts

All Other Expenses

Date	Cost (\$)*** (exc GST / inc GST)	Nature ***	Comment / explanation ***	Location
25/02/2017	\$ 34.99	Car charger for phone	Misc	
12/04/2017	\$ 164.99	Logitech Keyboard ipad pro	Required Technology	Tauranga
Total other expenses	\$199.98			

Notes				
* Headings on this tab will be pre populated with what you enter on the Travel tab				
** Include eg phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else				
*** Delete what's inapplicable. Be consistent - all GST exclusive or all GST inclusive				
*** e.g. subscription part of employment agreement, development as agreed with SSC				
Total cost will appear automatically once you put information in rows above.				
Mark clearly if there is no information to disclose.				