

CONTRACTING

POLICY STATEMENT

It is Bay of Plenty District Health Board's (BOPDHB) policy that all contracts will be prepared, approved and signed in accordance with organisational standards and BOPDHB policy 3.1.1 Delegations.

EXCLUSIONS

- Planning and Funding documents entered on the Health Information Network (HIN)
- Employment contracts
- Property Services leases and licenses entered on the Property Services Management System
- Property Services construction contracts

REFERENCES

- [Office of the Auditor General \(OAG\), Procurement Guidance for Public Entities, 16 June 2008](#)
- [Office of the Auditor General \(OAG\), Central Government: Results of the 2003-04 audits, Part 7: Funding arrangements with non-government organisations, March 2005](#)

ASSOCIATED DOCUMENTS

- Bay of Plenty District Health Board policy 3.6.2 protocol 1 Contracting - Contract Standards
- Bay of Plenty District Health Board policy 3.1.1 Delegations
- Bay of Plenty District Health Board policy 3.5.8 Purchasing
- Bay of Plenty District Health Board policy 3.5.10 Procurement
- Bay of Plenty District Health Board Form FM.C14.1 Contract Coversheet
- Bay of Plenty District Health Board Form FM.C14.2 Letter of Agreement Template
- Bay of Plenty District Health Board Form FM.C14.3 Contract for Supply of Goods Template
- Bay of Plenty District Health Board Form FM.C14.4 Contract for Supply of Products Template
- Bay of Plenty District Health Board Form FM.C14.5 Contract for Provision of Services Template
- Bay of Plenty District Health Board Form FM.C14.6 Terms of Trade for Supply of Goods (Capital Items)
- Bay of Plenty District Health Board Form FM.C14.7 Terms of Trade for Supply of Products
- Bay of Plenty District Health Board Form FM.C14.8 Terms of Trade for Provision of Services
- Bay of Plenty District Health Board Contracts Register

Manual Name: Organisational Policy	Page 1 of 1	NOTE: The electronic version of this document is the most current. Any printed copy cannot be assumed to be the current version.
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Policy Steward: People & Capability Manager	Authorised by: GM Corporate Services	