

ELECTRICAL EQUIPMENT AND APPLIANCES - TESTING AND SAFETY

POLICY STATEMENT

It is Bay of Plenty District Health Board’s (BOPDHB) policy that staff, patients and visitors have an electrically safe environment that is compliant with the relevant regulations, legislation and standards. All in-service electrical equipment and appliances shall be identified as electrically safe for use.

PURPOSE

- To ensure safety systems meet mandatory and organisational requirements and compliance with relevant legislation and codes of practice.
- To minimise risk of harm through the use of electrical safety and hazard management systems and procedures.
- To provide and keep records of routine in-service testing, a system for withdrawing faulty equipment and a timely repair services.

EXCLUSIONS

- Fixed electrical equipment.
- Computers and associated equipment.

REFERENCES

- Australian / New Zealand Standards, AS/NZS 3760:2003
- [Health and Safety at Work Act 2015](#) and [Regulations 2016](#)
- Building Act 1991
- Building Regulations 1992 – First Schedule: The Building Code
- Electricity Safety Regulations 2010
- Health & Safety in Employment Act 1992 (including supporting regulations, codes of practice, guidelines and standards)
- NZECP 12.1993 New Zealand Electrical Code of Practice “The Safe Use of Electricity In Medical Locations and Associated areas” New Zealand Electrical Code of Practice
- Australian Standard 3003: 1999 Electrical Installations – Patient Treatment Areas of Hospitals and Medical and Dental Practices
- Australian Standard / NZS 3760: 2001 In-service Safety Inspection and Testing of Electrical Equipment
- NZECP3: 1995 NZ Electrical Code of Practice for Electrical Safety of Fittings and Electrical Appliances
- NZECP50: 1993 NZ Electrical Code of Practice for Repair of Domestic Electrical Equipment

ASSOCIATED DOCUMENTS

- Bay of Plenty District Health Board policy 5.1.10 protocol 2 Electrical Equipment and Appliances - Test and Tag
- Bay of Plenty District Health Board policy 2.1.1 Risk Management
- Bay of Plenty District Health Board policy 2.1.3 Hazard Management
- Bay of Plenty District Health Board policy 2.1.4 Incident Management

Manual Name: Organisational	Page 1 of 1	NOTE: The electronic version of this document is the most current. Any printed copy cannot be assumed to be the current version.
Section Name: Safe Environment	Version No: 3	
Policy Steward: GM Property Services	Authorised by: Chief Executive Officer	