

 <p>BAY OF PLENTY DISTRICT HEALTH BOARD HAUORA A TOI</p> <p>SMOKEFREE PROTOCOL</p>	<p align="center">SMOKEFREE - EMPLOYEE AND CONTRACTOR STANDARDS</p>	<p align="center">Policy 5.4.2 Protocol 2</p>
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PURPOSE

To meet Bay of Plenty District Health Board’s (BOPDHB) duty of care responsibility to protect the health of people accessing DHB services and facilities from exposure to the harmful effects of tobacco.

STANDARDS TO BE MET

1. Smoking is not permitted in BOPDHB workplaces, vehicles or grounds (refer to policy 5.4.2 protocol 1 Smokefree - Facilities Standards).
2. BOPDHB employees and contractors who smoke must:
 - 2.1 leave the grounds to smoke (within allotted break period)
 - 2.2 remove distinguishing identification badges and cover uniforms while smoking to:
 - a) protect colleagues and the public from contaminants
 - b) uphold positive role modelling of healthy behaviour
 - 2.3 wash face and hands to remove tobacco smoke contaminants and odour prior to returning to work
3. BOPDHB employees and contractors have access to cessation services and nicotine dependence therapy (patches, gum or lozenges) via the Smoking Cessation Co-ordinator. Free NRT is also available for BOPDHB staff through Bay Health Pharmacy (Tauranga) and Total Health Chemist (Whakatane).
4. Staff visiting patients in their homes are to advise the patient (family and friends) to refrain from smoking for the duration of the health care visit.
5. Education on BOPDHB Smokefree policies is mandatory for all employees and contractors
 - 5.1 Training on Smokefree ABC interventions is mandatory for all clinical staff.
 - 5.2 Non-clinical employees and contractors may access Quitcard training through the Smoking Cessation Co-ordinator.

REFERENCES

- Smokefree Environments Act 1990, amended 2003
- [Health & Safety at Work Act 2015](#)

ASSOCIATED DOCUMENTS

- Bay of Plenty District Health Board policy 5.4.2 Smokefree / Auahi Kore
- Bay of Plenty District Health Board policy 5.4.2 protocol 0 Smokefree – Smoking Cessation ABC’s
- Bay of Plenty District Health Board policy 5.4.2 protocol 1 Smokefree - Facilities Standards
- Bay of Plenty District Health Board policy 5.4.2 protocol 3 Smokefree - Mental Health & Addiction Services (MH&AS) Inpatient Units Standards
- Bay of Plenty District Health Board policy 5.4.2 protocol 4 Smokefree – Inpatient Standards
- Bay of Plenty District Health Board policy 5.4.2 protocol 5 Smokefree – Management of Nicotine Dependence

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<p>Protocol Steward: Smoking Cessation Co-ordinator</p>	<p>Authorised by: Medical Director</p>	



SMOKEFREE PROTOCOL

- Bay of Plenty District Health Board Medication Practice Manual protocol MED.N2.1 Nicotine Dependence Therapy - Inhalator
- Bay of Plenty District Health Board Medication Practice Manual protocol MED.N2.2 Nicotine Dependence Therapy - Gum, Lozenge, Patch
- Bay of Plenty District Health Board Medication Practice Manual protocol MED.N2.3 Nicotine Dependence Therapy - Tablets (Bupropion Hydrochloride)
- Bay of Plenty District Health Board Medication Practice Manual protocol MED.N2.4 Nicotine Dependence Therapy - Tablets (Nortriptyline)
- Bay of Plenty District Health Board Medication Practice Manual protocol MED.N2.5 Nicotine Dependence Therapy - Tablets (Varenicline as Tartrate)
- Bay of Plenty District Health Board policy 1.3.1 Complaints Management
- Bay of Plenty District Health Board policy 3.50.02 protocol 9 Investigation Process
- Bay of Plenty District Health Board policy 3.50.02 Protocol 15 Disciplinary Process
- Bay of Plenty District Health Board policy 5.1.6 Transport – BOPDHB Fleet Vehicle
- Bay of Plenty District Health Board Reportable Event form
- Bay of Plenty District Health Board Form FM.R4.6 Referral Smokefree Community

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Protocol Steward: Smoking
Cessation Co-ordinator

Authorised by: Medical Director

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